

COMMISSION MEETING

December 15, 2010
CDRPC Conference Room
One Park Place, Suite 102
Albany, New York 12205

MINUTES

PRESENT: John Brown, Bill Bruce, Michael Whalen, Judy Breselor, Stan Brownell, James Shaughnessy, Michael Stammel, Fred Acunto, Philip Barrett, Jason Kemper, Paul Sausville, Barbara Mauro, David Vincent

ABSENT: John Graziano, Lucille McKnight, Leon Fiacco, John Murray, Robert Godlewski, Gary Hughes, Michael Petta

PRESIDING: Phil Barrett, Chair, called the meeting to order at 8:30 am.

1. **Welcome/Introduction of Guests**
2. **October 20, 2010 Meeting Minutes**

The minutes were distributed before the meeting. No corrections were made.

Action Taken

Barbara Mauro made a motion to approve the minutes, and Fred Acunto seconded. The minutes were approved unanimously.

3. **Financial Statement through November 30, 2010**

The financial statement represents activities through November 30, 2010. The revenues are at 80.9% and the expenses are at 86.9%. The revenues do not reflect work completed during October and November for contracts that are billed on a quarterly basis. The expenses reflect the rent paid in full for 2010, employee health insurance and the NYS Retirement bill in the amount of \$38,364.

There is approximately \$64,602 cash in the bank and outstanding receivables totaling \$47,486. There are five Certificates of Deposit totaling \$151,710.01

Action Taken

Stan Brownell made a motion to approve the Financial Statements as presented and Mike Stammel seconded. The motion was approved unanimously.

4. **Report from Nominating Committee**

Fred Acunto announced the nominating committee has recommended the following commissioners to serve as officers of the Capital District Regional Planning Commission

for 2011. Barbara Mauro, Chair; Willard Bruce, Vice Chair; Jim Shaughnessy, Secretary; and Jack Murray, Treasurer.

Action Taken

Mike Stammel made a motion to approve the proposed slate of 2011 officers, and Mike Whalen seconded. The motion was approved unanimously.

5. Proposed 2011 Budget

Rocky went over the highlights of the proposed 2011 budget.

The proposed county contributions will remain the same for 2011. In 2010, due to budget constraints in all four counties, CDRPC absorbed a 10% cut in County funding from 2009 levels. Due to continued budget concerns, the pre-2010 level of funding will not be restored. There has been no increase in county contributions since 2004.

The \$25,000 in Contractual Services represents the amount of signed contracts with several of the area school districts plus other possible contractual arrangements presently under discussion. CDRPC may be entering into a contract with the Central Avenue BID for mapping services.

The CSO project has been extended through June 2011 and CDRPC will continue to manage the project through 2011. Anticipated revenue is \$50,000 per the contract agreement with the Albany Pool communities.

CDRPC will be entering into a contract with Capital District Community Gardens as part of a three year grant they received from the Department of Health to evaluate the land use/health connection. The grant is for \$25,000 and work is anticipated to begin January 2011.

The contribution to the State Retirement system is based on an estimated 2010 payment that will be paid in December 2011. Depending upon the employee's tier, the projected rate will range from 15.8% to 19.7% of the projected salary. The 2011 payment ranged from 11.3% to 14.0%. Retirement contributions represent the primary reason for the increase in expenses projected during 2011 despite cuts in other areas of the budget.

The Health Insurances costs reflect an actual 9% increase for 2011 for CDPHP and an anticipated similar increase for MVP.

For 2010 budget, a slight surplus is projected however for 2011, \$37,184 will be taken from the Unreserved Fund Balance to balance the budget. The end of the year 2010 Fund Balance will be approximately \$305,000.

Rocky is optimistic there will be other revenue opportunities that may be coming in for 2011 that are not reflected in the projected 2011 budget. There is a possible contract with NYSERDA for land use energy work, however the RFP has not been released yet.

Action Taken

Mike Whalen made a motion to approve the 2011 Budget as presented and Judy Breselor seconded. The motion was approved unanimously.

6. Proposed 2011 Meeting Schedule

A list of proposed dates for the 2011 Commission meetings were distributed before the meeting. All the meetings are scheduled for the third Wednesday of the month at 8:30am.

Rocky added that the December 21 meeting may be moved earlier due to the holiday season. This matter will be revisited at a later date.

Action Taken

Bill Bruce made a motion to approve the 2011 meeting schedule and Fred Acunto seconded. The motion was approved unanimously.

7. The Year in Review

Rocky did a PowerPoint presentation outlining the Commission's accomplishments during 2010.

A copy of the presentation was provided at the meeting.

Paul Sausville mentioned a recent study that was published from the Rockefeller Institute that addressed government taking a more rigorous approach to evaluate new programs in terms of benefits and costs. Paul suggested CDRPC look into the study for more details and to determine if it would be beneficial to distribute to county officials. Rocky will look into it for further information.

8. LTCP – CSO Update

DEC has accepted the reports that were submitted in August 2010 and the next steps for the project are looking at the mitigation measures and to address the problems that are identified. The dissolved oxygen and bacteria issues are not as significant as initially perceived when the project first started, however there are measures that will still need to be taken.

A Citizen's Advisory Committee Meeting was held on November 22 to review the 2009 Tributary Sampling findings, the Receiving Water Quality Model Report and next steps in control selection criteria. The meeting provided a good opportunity for dialogue between the consultants, Pool Communities, neighboring communities and the environmental groups.

The Albany Pool Joint Venture Team is now focusing on efforts on control alternatives, including floatable management practices for CSOs located near key recreational and economic development areas.

There is a public meeting scheduled for January 13, 2011 at 7pm in the Bulmer Telecommunication Center, Hudson Valley Community College.

9. Staff Activity Report

The Staff Activity Report was distributed before the meeting. There was no discussion.

10. Other Business

There was no other business at this time.

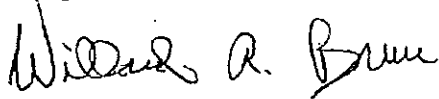
11. Next Meeting Date

The next Commission meeting will be held January 19, 2011 at 8:30am.

Adjournment

Mike Stammel made a motion to adjourn the meeting and Stan Brownell seconded. The motion was accepted unanimously.

Respectfully submitted,



Willard Bruce
Secretary